



Minutes of the Community Special Events Task Force Meeting held on September 9, 2008,
1:00pm Library Board Room, 3500 S. Rural Road, Tempe, Arizona

Minutes Community Special Events Task Force Meeting September 9, 2008

City Staff Present: Don Yennie (PD), Kay Pence (PD), Buck Rogers (PD), Randy Fougner (PD), Jeff Millan (PD), Allyson Rausch (PD), Deems Shepard (FD), Mike McComb (FD), David McAllister (Risk Mgmt.), Steve Such (Refuse), Dilanna Willstead (Transportation), Shelly Seyler (Transportation), Julian Dresang (Transportation), Ron Coleman (WUD), Edith Ross (RS), Craig Hayton (Parks), Kay Savard (Tax & License), Jeff Tamulevich (Signs/Use Permits), Alisha Stuebner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Tim Woodward (Broadmor Block Party), Quyen Bentley (Crisis Pregnancy Center), Michael Schriefer (Champboat), Amanda Gonzalez (Champboat), Kathleen Moum (Tempe Rowers Association), Emma Bordner (Tempe Community Council), Andy Dzurinko (Frank Kush Youth Foundation), Stan Klonowski (TBALT), Amanda Martin (Cultural Services COT), Larry West (Sister City), Mary Fowler (COT), Peter Colanteni (SWAT Towing)

Meeting convened at 1:03 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was no response.

I. Events for Final Review

- A. No event for final review.

II. Events for Initial Review

- A. Ballet Under the Stars, Friday, September 26, 2008 (Tempe Arts Park): Jonni Wolfe made a motion to approve this event with the stipulation that all insurance requirements were fulfilled. It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulation.
- B. Grand Prix of Tempe, Saturday and Sunday, September 27 & 28, 2008 (Tempe Town Lake): Chad Holmes made a motion to approve this event with the following stipulations
 - a. Insurance requirements were met
 - b. Boating fuel plan was submitted and accepted by Fire Department
 - c. An updated site map is received.Mike McComb seconded the motion. It was the consensus of the committee to approve the event with the mentioned stipulations.

- C. Reels & Wheels, Fridays, October 3, 17, 24 and November 7, 2008 (Library Complex): Buck Rogers made a motion to approve this event with the stipulation that banner placement was reviewed and approved by Development Services Dept. It was seconded by Craig Hayton. It was the consensus of the committee to approve the event with the mentioned stipulation.
- D. Way Out West Oktoberfest, Friday – Sunday, October 3 -5, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this event with the stipulation that all insurance requirements were met and the Fire Dept. approved the carnival. It was seconded by Mike McComb. It was the consensus of the committee to approve the event with the mentioned stipulations.
- E. Hot Head Rowing Regatta, Saturday, October 11, 2008 (Tempe Town Lake and Marina): Buck Rogers made a motion to approve this event with the stipulation that all insurance requirements were met. It was seconded by Alisha Stuebner. It was the consensus of the committee to approve the event with the mentioned stipulation.
- F. Tour de Fat, Saturday, October 11, 2008 (Tempe Beach Park and surrounding streets): Chad Holmes made a motion to approve this event with the following stipulations
 - a. An off-duty police agreement was received
 - b. All vendors were properly permitted with Tax and License Dept.
 - c. All insurance requirements were met
 - d. T-Shirt security plan was provided to Police Dept.It was seconded by Ron Coleman. It was the consensus of the committee to approve the event with the mentioned stipulations.
- G. Light the Night, Saturday, October 18, 2008 (Tempe Beach Park and walk route): Event request tabled until September 26th meeting.
- H. Frank Kush Run and Walk, Saturday, October 18, 2008 (Tempe Beach Park and walk route): Jared Wilson made a motion to approve this event. It was seconded by Buck Rogers. It was the consensus of the committee to approve.
- I. Walk for Life, Saturday, October 25, 2008 (Grace Community Church and surrounding sidewalks): Jonni Wolfe made a motion to approve this event. It was seconded by Mike McComb. It was the consensus of the committee to approve the event.
- J. Broadmor Block Party and Potluck, Friday, October 31, 2008 (Broadmor between Terrace and Stanley): Craig Hayton made a motion to approve this event with the stipulation that an updated site map was received by the Fire Dept. showing 20 foot clearance for fire access. It was seconded by Don Yennie. It was the consensus of the committee to approve the event with the mentioned stipulation.
- K. Family Halloween Carnival, Friday, October 31, 2008 (Kiwanis Park): Mike McComb made a motion to approve this event. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event.
- L. ASU Game/Fox Sports, Saturday, September 20, 2008 (100 S. Mill Ave.): This event was cancelled by the applicant.

III. Events Pending Approval of Special Event Liquor License

- A. Spark of Hope for Grand Prix of Tempe, Saturday and Sunday, September 27 & 28, 2008 (Tempe Town Lake): Chad Holmes made a motion to approve this license request with the following stipulations
 - a. Insurance requirements were met
 - b. Boating fuel plan was submitted and accepted by Fire Department
 - c. An updated site map is received.Mike McComb seconded the motion. It was the consensus of the committee to approve

the license request with the mentioned stipulations.

- B. Tempe Sister City for Way Out West Oktoberfest, Friday – Sunday, October 3 -5, 2008 (Tempe Beach Park): Chad Holmes made a motion to approve this license request with the stipulation that all insurance requirements were met and the Fire Dept. approved the carnival. It was seconded by Mike McComb. It was the consensus of the committee to approve the license request with the mentioned stipulations.
- C. Church of the Epiphany for Harvest Steak Fry, Saturday, October 25, 2008 (2222 S. Price Rd.): Chad Holmes made a motion to approve this license request. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event.
- D. Tempe Community Council for Don Carlos Awards, Wednesday, November 5, 2008 (1300 N. College Ave.): Chad Holmes made a motion to approve this license request. It was seconded by Alisha Steubner. It was the consensus of the committee to approve the license request.

IV. Events Pending Approval of Extension of Premises

- A. Monti's Ca Casa Vieja for ASU Game/Fox Sports, Saturday, September 20, 2008 (100 S. Mill Ave.): Extension requests was withdrawn by applicant.
- B. The Chuckbox, Saturday, October 25, 2008 (202 E. University): Buck Rogers made a motion to approve this extension request. It was seconded by Alisha Stuebner. It was the consensus of the committee to approve the extension request.

V. Events for Post Review

- A. Chuckbox extension on August 30: No problems reported
- B. Dirty Devil extension on August 30: No problems reported
- C. IronButt 24-Hour Smoke Off on August 30 & 31 (was a cancelled event): No problems reported. Event did not take place.
- D. Battle of the Bone Eating Contest at Native New Yorker on September 6: No problems reported

Meeting adjourned at 2:40 pm.

The Committee's next meeting is September 23, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor